



रक्षा लेखा नियंत्रक, रिज रोड जबलपुर -482001
Controller of Defence Accounts
Ridge Road, Jabalpur 482001
E-mail ID: cdaacctsjbl.dad@hub.nic.in
Phone No-076126 08012



No: - A/II/2501/SUSPENSE/2020-21

Dated: -26/03/2021

To

The Officer-in-Charge
(i) All Audit Sections (M.O.)
(ii) All Sub-Offices

Sub: - Revised Action plan on the Short Term Target on clearance of current period suspense.
Ref:- (i) Hqrs Office letter No. A/TV/12273 targets/2020, Dated: 15.03.2021
(ii) This office letter of even No, Dated: 10.12.2020 and 18.02.2021 respectively.

Please refer to this office letter cited under reference regarding one of the targets set by our HQrs Office for speedy clearance of Suspense Heads. To achieve the target on prescribed time frame, it was suggested that suspense balances appearing under various Code Heads/Minor Heads/Major Heads may be reviewed at your end and correspondences wherever required may be made with concerned agencies such PAOs of Civil Ministries/AGs of States/RBI/SBI etc. for clearance of the same. However, it is observed with concern that even after the due date subject report is still awaited at this end.

On reviewing the Short Term Target so far achieved by this Organisation, it is observed by our HQrs Office that clearance of current year Suspense under Major Head 8670 (Rt.) and 8677 (Ch.) is only 0.61% and 24.81% respectively.

In view of the above, it is once again requested that old period suspense balances of previous years may be identified and action plan for clearance of the same may be worked out immediately. Further, additional efforts may be made to trace out the compilation/vouchers/registers/scrolls copies of PMs and other connected documents pertaining to previous years preserved/maintained in the hard or soft format in the sections/sub-offices and necessary action may be taken accordingly for early clearance of these balances. **Report in this regard must be furnished by 15.04.2021 positively.** Reasons for non-clearance of current period suspense, if any, may also be informed so that the same could be taken up with HQrs Office.

For the situation where suspense cannot be cleared due to non-availability of records, the same may be identified and submitted to this section by 15.04.2021 for further review.


(Y. Mishra)
Sr. Accounts Officer (A/Cs)

Copy to:

(i) **The Officer-in-Charge**
OA Cell (Local)

Content of the circular may please be uploaded in the CDA
Jabalpur website.


(Y. Mishra)
Sr. Accounts Officer (A/Cs)