



कार्यालय रक्षा लेखा नियंत्रक, रिज मार्ग, जबलपुर-482001

Office of The Controller of Defence Accounts,
Ridge Road, Jabalpur (M. P.) - 482001

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Most Important Circular

No. AN/II/1210/SAS-I/Apr/2019

By Speed Post

Dated: 29/03/2019

To,

The Officer-in-Charge
All Sub Offices
All Sections of Main Office

Sub: - SAS Part- I Examination Schedule to be held in June, 2019.

Consequent upon notification of the revised SAS Rules 2019 circulated vide HQrs Office most important circular No. AN/SAS/16200/Restructuring/2019 dated 22.03.2019, the SAS Examination will now be conducted on Computer Based Test in the revised syllabus and patten. As per Para 5(i) of the ibid circular, MoD(Fin) have granted one special chance to all the candidates who have qualified the Preliminary Test and could not qualify the SAS Part-I Examination including SAS Apprentice in the existing (pre-revised) syllabus to appear in the SAS Part I Examination irrespective of number of chances availed.

2. Accordingly, it has been decided by the HQrs Office to conduct the SAS part-I Examination in the pre-revised syllabus for candidates who have qualified the Preliminary Test and SAS Apprentice as per under-mentioned programme:-

Day / Date	Paper	Time	Subject	Marks
Monday 24/06/2019	Paper-I	10.00 AM to 01.00 PM	Organization & Fundamentals of Audit & Accounts (Theory-Without Books)	100
Tuesday 25/06/2019	Paper-II	10.00 AM to 01.00 PM	Organization & Fundamentals of Audit & Accounts (Practical -With Books)	100
Thursday 27/06/2019	Paper-III	10.00 AM to 01.00 PM	Accountancy	150
Friday 28/06/2019	Paper-IV	10.00 AM to 01.00 PM	Service Regulations (Practical -With Books)	100

3. The case of each intending candidate (including those who are on deputation) shall be carefully screened by the Officer-in-Charge. The candidature shall be recommended on the basis of the following criteria:-

(A) (i) Those who qualified Preliminary Examination (Test) held in April 2016 and appeared in all papers in immediate SAS Part-I Examination August, 2016. In case of

scoring exemption marks in one or more papers (Paper-I or II or III or IV) they shall not be required to appear in such paper(s).

(B) (i) Those candidates who qualified Preliminary Examination (Test) held in June 2014 and failed in subsequent SAS Part-I Examinations held in September 2014, May 2015, August 2016, May 2017 and April 2018, provided the candidate has appeared in all Papers in SAS Part-I Examination September 2014 which was immediate SAS Part-I Examination. In case of scoring marks in one or more Papers (Paper -I or II or III or IV) shall not be required to appear in such paper(s).

(ii) Those candidates who qualified Preliminary Examination (test) held in August, 2012 and failed in subsequent SAS Part-I Examinations held in April 2013, December 2013, September 2014, May 2015, August 2016, May 2017 and April 2018, provided the candidates has appeared in all Papers in SAS Part-I Examination April 2013 which was immediate SAS part-I Examination. In case of scoring exemption marks in one or more Papers (Papers-I or II or III or IV) shall not be required to appear in such paper(s).

(iii) Those candidates who qualified Preliminary Examination (test) held in September 2008 and failed in subsequent SAS Part-I Examinations held in April 2009, April 2013, December 2013, September 2014, May 2015, August 2016, May 2017 and April 2018, provided the candidates has appeared in all Papers in SAS Part-I Examination April 2009 which was immediate SAS part-I Examination. In case of scoring exemption marks in one or more Papers (Papers-I or II or III or IV) shall not be required to appear in such paper(s).

(iv) Those candidates who passed Preliminary Examination (Test) held in June 2007 and failed in subsequent SAS Part- I Exams held in November 2007, April 2009, April 2013, December 2013, September 2014, May 2015, August 2016 and May 2017 and April 2018, provided the candidate has appeared in all papers in SAS Part-I Examination April 2007 which was immediate SAS Part-I examination. Further candidates scoring exemption marks in one or more Papers (Paper-I or II or III or IV) shall not be required to appear in such paper(s).

(C) SAS Apprentice who have appeared in SAS Part - I Examinations, May 2015, August 2016, May 2017 and April 2018. Further candidates scoring exemption marks in one or more Papers (Paper-I or II or III or IV) shall not be required in such paper(s). In this regard reference is invited to Hqrs letter No. AN/VIII/0698/SAS Apprentices/2010 dated 26th Feb 2018 regarding grant of special dispensation in respect of all SAS Apprentices who have not passed SAS part-I and or SAS Part - II Examination to appear in said examination upto year 2019.

Note:- No application for withdrawal would be considered for candidates since it is last and final chance in present syllabus.

4. Names of intending candidates whether borne on your effective strength or proforma strength who fulfill the prescribed criteria and are recommended by the Office-in-Charge may please be sent in the enclosed proforma to this office and within the scheduled date as mentioned at

Para- 9 below. Accordingly, information may be provided in proforma enclosed for second, third, Fourth and Special Chance.

5. The following instructions may please be observed while completing the above profoma: -
 - a. Candidates shall have to choose any one as optional Sub-Section from (A) Army, (B) Air Force, (C) Navy and (D) Factory as per Rule 15(vi) Paper-IV Sub-rule (c) subject to according permission by CGDA.
 - b. Requests for change of Centre shall not be entertained after notification of approved list of candidates as mentioned in Rule 24. However, in case where due to exceptional circumstances, a candidate desires to take the Examination at a centre other than the one nearest to the candidate's duty point, an application by the candidate containing specific recommendations of the Officer-in-Charge shall be sent to this office for onward submission to HQrs Office for consideration. Under no circumstances, the candidate shall be permitted to sit in the examination as per his/her choice without prior approval of HQrs. Office.
 - c. The examination shall be conducted at Allahabad, Bangalore, Chandigarh, Chennai, Cochin, Dehradun, Guwahati, Jabalpur, Jaipur, Jammu, Kanpur, Kolkata, Lucknow, Meerut, Mumbai, New Delhi, Patna, Pune-'A' (PCDA(O), Pune- 'B' {PCDA (SC)} and Secunderabad provided sufficient candidates are appearing therefrom. The centres are subject to change depending on administrative convenience. The candidates should be advised to give firm indication of the Centre (with due regard to the prescribed criteria) in the very first instance.
6. The candidates shall be allowed option in all the papers to answer the questions either in English or in Hindi. All the question papers will be printed bilingually. The option is however, for the complete paper only and not part thereof. Therefore, a candidate can opt to answer all questions of a full paper or all papers either in Hindi or English. In other words, **optional use of Hindi or English question-wise will not be permitted and such answer books will not be evaluated.** This aspect may be brought to the notice of the candidates. If a particular candidate has opted to answer only one or all the four papers completely in Hindi, the fact may be shown in the proforma in the column provided for the purpose. A 'Nil' report may also please be sent in case no candidates has opted for Hindi.
7. In pursuance of guidelines notified vide Ministry of Social Justice and Empowerment, Deptt of Disability Affairs, New Delhi F No 34-02/2015-DD.III dated 29.08.2018 for conducting written examination for persons with Benchmark Disabilities Circulated vide Hqrs Office letter No. AN/VIII/8200/2/PH/Annual dated 19.03.2019 details of the person with benchmark disability may be intimated. In case a person with benchmark disability is desirous of facility of scribe/compensation time etc., application duly recommended by the Officer-in-Charge along with requisite medical certificate may be forwarded for consideration of request by the Competent Authority.
8. As per instructions contained in Govt. of India, Cabinet Secretariat, Department of Personal and Administrative Reforms OM No. F.36021/10/76-Estt. (SCT) dated 21.01.77 regarding relaxation of standards in the case of Scheduled Caste/Scheduled Tribe candidates in

qualifying examination, it has been decided to lower/relax the qualifying standards for SC/ST candidates appearing in this Examination upto a maximum extent of 5% in individual paper/aggregate. This may be brought to the notice of all the SC/ST candidates.

- 8.1 Candidates may also be asked to declare whether they belong to the reserved or the unreserved community and such declaration may also be sent to this office. A specimen of the declaration is enclosed.
9. The list of the candidates may be prepared centre-wise strictly according to the proforma enclosed and sent to this office via E-mail/FAX/ Speed-Post by name to **Shri K. P. Balasubramanyam, Sr. AO (AN) latest by 10/04/2019.**
10. Since SAS Part-I Examination is the last examination in the pre-revised syllabus all prospective candidates should be advised that it is in their own interest to start preparation for the examination without waiting for the intimation about acceptance of their candidature.
11. **It may be brought to notice of all the candidates that this examination is the last SAS part-I Examination in the pre-revised syllabus. The candidates who fail in the examination will have to appear afresh in the revised pattern of examination to be conducted on Computer Based Test in near future as per revised SAS rules. Further, the exemption secured by the candidate in any of the paper(s) will not be carried forward in the revised pattern of examination held under SAS Rules 2019. As such it may be specially clarified that no candidate should absent from the examination and it is in their interest to make full utilization of last special chance provided in the present syllabus. No representation in this regard is to be entertained and forwarded to HQrs Office.**
12. Further, as per approval of MoD (Fin) one special chance is to be given to all categories of candidates to clear SAS Part II Examination as per the existing (pre-revised) scheme who have already passed SAS Part –I Examination in the existing scheme irrespective of number of chances availed. Keeping , in view of the special chance to be provided , for the benefit of the candidates , the tentative schedule for the Part –II Examination (pre-revised) is notified as under:-

Day / Date	Paper	Subject	Marks
Monday 23/09/2019	Paper-V	Works, Store & Internal Audit (Practical- With Books)	100
Tuesday 24/09/2019	Paper-VI	Works, Store & Internal Audit (Practical- Without Books)	100
Wednesday 25/09/2019	Paper-VII	Financial Management, IFA System and Elements of Law (Theory- Without Books)	100
Thursday 26/09/2019	Paper-VIII	Office Communication	150
Friday 27/09/2019	Paper-IX	Fundamental of Electronic Data Processing (Theory & Practical)	100

13. **IMPORTANT**

(i) It has been observed that the details of exemptions are not furnished in some cases causing unnecessary embracement to all concerned Officer-in-Charge. The Officer-in-Charge are requested to ensure that details of last examination with year and Roll No. are furnished in the proforma (even when there is no exemption) to enable us to ensure that exemption details and the details of last examination are not omitted to be shown.

(ii) Contents of this Circular may please be got noted by all concerned.

14. **No separate Hard Copy of the Circular is being dispatched. The circular may be downloaded and necessary action taken immediately for adherence to the time frame of examination.**

16. **A 'Nil' report may also be required.**

Encl :- Profoma



Sr. Accounts Officer (AN)

Copy to:-

- | | | |
|--------------------------|----|--|
| 1. OA Cell
(Local) | :: | For uploading of circular on CDA Jabalpur website. |
| 2. AN - III
(Local) | } | For information & Necessary action. |
| 3. O & M Cell
(Local) | | |



Sr. Accounts Officer (AN)

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(Local) | } | For information & Necessary action. |
| 3. O & M Cell
(Local) | | |



Sr. Accounts Officer (AN)

Undertaking

(For Schedule Caste/ Tribe Candidates Only)

I hereby declare that:-

1. My religion is Hindu/ Sikh.
2. I belong to Scheduled Caste Community.
3. I belong to Scheduled Tribe Community.
4. I have not embraced Buddhism.

Station: -

Date: -

Signature of Candidate

Name:-

Designation:-

Office:-

Attested

Officer-in-Charge

PROFORMA-A

SAS PART- I EXAMINATION SCHEDULED TO BE HELD IN JUNE, 2019

Particulars of Intending Candidates Recommended by the CDA, Jabalpur for SAS Part-I Examination

Sl. No.	Name of the Candidates	Account No.	Grade	Sex	Date of Birth	Date of Appointment	Category (Gen/SC/ST)	Whether Physically Handicapped, if yes detail of category	Station & Office where serving	Nearest Centre to the candidates duty point	Marks obtained in Preliminary Examination held on 10/04/2016				Marks obtained in SAS Part-I Examination August 2016					
											Roll No.	Paper I	Paper II	Total	Roll No.	Paper I	Paper II	Paper III	Paper IV	Total
01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	20	21

Roll No.	Marks obtained in SAS Part-I Examination May, 2017				Marks obtained in SAS Part-I Examination April, 2018				Total	Particulars of Sub-Section (viz. (A) Army, (B) Air Force, (C) Navy, (D) Factory Section III of Paper- IV	Whether the candidate is willing to attempt in Hindi. If so, the paper(s) in which he/she will take the exam in HINDI.	Exemption detail		Remarks, if any						
	Paper I	Paper II	Paper III	Paper IV	Roll No.	Paper I	Paper II	Paper III				Paper IV	Paper		Marks					
22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38				

Signature and Name
Officer-in-Charge

PROFORMA-B

SAS PART-I EXAMINATION SCHEDULED TO BE HELD IN JUNE, 2019

Particulars of Intending Candidates Recommended by the CDA, Jabalpur for SAS Part-I Examination

Sl. No.	Name of the Candidates	Account No.	Grade	Sex	Date of Birth	Date of Appointment	Category (Gen/SC/ST)	Whether Physically Handicapped, if yes detail of category	Station & Office where serving	Nearest Centre to the candidates duty point	Marks Obtained in Preliminary Test held on 19.06.2007			Marks Obtained in Preliminary Test held on 08.09.2008			Marks Obtained in Preliminary Test held on 30.08.2012			Marks Obtained in Preliminary Test held on 21.06.2014						
											Paper I Roll No.	Paper II	Total	Paper I Roll No.	Paper II	Total	Paper I Roll No.	Paper II	Total	Paper I Roll No.	Paper II	Total				
01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27

Sl. No.	Name of the Candidates	Marks obtained in SAS Part-I Examination November 2007				Marks obtained in SAS Part-I Examination April 2009				Marks obtained in SAS Part-I Examination April 2013				Marks obtained in SAS Part-I Examination December 2013				Marks obtained in SAS Part-I Examination September 2013				Marks obtained in SAS Part-I Examination May 2015													
		Paper I Roll No.	Paper II Roll No.	Paper III Roll No.	Total	Paper I Roll No.	Paper II Roll No.	Paper III Roll No.	Total	Paper I Roll No.	Paper II Roll No.	Paper III Roll No.	Total	Paper I Roll No.	Paper II Roll No.	Paper III Roll No.	Total	Paper I Roll No.	Paper II Roll No.	Paper III Roll No.	Total	Paper I Roll No.	Paper II Roll No.	Paper III Roll No.	Total										
28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63

Sl. No.	Name of the Candidates	Marks obtained in SAS Part-I Examination August, 2016				Marks obtained in SAS Part-I Examination May, 2017				Marks obtained in SAS Part-I Examination April, 2018				Particulars of Sub-Section (viz. (A) Army, (B) Air Force, (C) Navy, (D) Factory Section III of Paper-IV	Whether the candidate is willing to attempt in Hindi. If so, the paper(s) in which he/she will take the exam in HINDI.	Exemption detail		Remarks, if any																	
		Paper I Roll No.	Paper II Roll No.	Paper III Roll No.	Total	Paper I Roll No.	Paper II Roll No.	Paper III Roll No.	Total	Paper I Roll No.	Paper II Roll No.	Paper III Roll No.	Total			Paper	Marks																		
64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86													

Signature and Name
Officer-in-Charge

PROFORMA-C

SAS PART-I EXAMINATION SCHEDULED TO BE HELD IN JUNE, 2019

**Particulars of Intending Candidates Recommended by the CDA, Jabalpur for SAS Part-I Examination
FOR SAS APPRENTICES**

Sl. No.	Name of the Candidates	Account No.	Grade	Sex	Date of Birth	Date of Appointment	Category (Gen/SC/ST)	Whether Physically Handicapped, if yes detail of category	Station & Office where serving	Nearest Centre to the candidates duty point	Marks obtained in SAS Part-I Examination April 2013					
											Roll No.	Paper I	Paper II	Paper III	Paper IV	Total
01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17

Marks obtained in SAS Part-I Examination December 2013		Marks obtained in SAS Part-I Examination September, 2014				Marks obtained in SAS Part-I Examination May, 2015				Marks obtained in SAS Part-I Examination August 2016				Marks obtained in SAS Part-I Examination May 2017															
Paper I	Paper II	Paper III	Roll No.	Roll No.	Roll No.	Roll No.	Paper IV	Total	Paper I	Paper II	Paper III	Paper IV	Total	Paper I	Paper II	Paper III	Paper IV	Total											
18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47

Marks obtained in SAS Part-I Examination April, 2018		Particulars of Sub-Section (viz. (A) Army, (B) Air Force, (C) Navy, (D) Factory Section III of Paper- IV		Whether the candidate is willing to attempt in Hindi. If so, the paper(s) in which he/she will take the exam in HINDI.		Exemption detail		Remarks, If any		
Roll No.	Paper I	Paper II	Paper III	Paper IV	Total	Paper	Marks	Paper	Marks	
48	49	50	51	52	53	54	55	56	57	58

Signature and Name
Officer-in-Charge