

# OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS

RIDGE ROAD, JABALPUR-482001

## Important Circular

No. AN/II/1203/MPR

Date:- 17.12.2018

To

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(Main Office/All Sub-Offices)

Sub:- Clearance of Bills/Letters : e-MPR.

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In this regard, it is intimated that the Competent Authority has taken a serious view w.r.t. delay in clearance of bills/claims/letters shown in e-MPR. As such the undersigned has been directed to request all concerned to ensure clearance of letters/claims/bills i.e. within 7 to 15 working days from the date of its receipt.

2. The position as on 31<sup>st</sup> December, 2018 indicating the progress in clearance of Bills/Claims /Letters may be submitted to this office by 2<sup>nd</sup> January, 2019 positively.
3. Your strict adherence to the time schedule is solicited.
4. Please acknowledge receipt.

  
Sr. Accounts officer (AN)

Copy to:-

1. The Officer-in-Charge  
OA Cell (Local)

} for uploading in CDA Jabalpur website.

  
Sr. Accounts officer (AN)