

कार्यालय रक्षा लेखा नियंत्रक, रिज रोड, जबलपुर

OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS, RIDGE ROAD, JABALPUR

Important Circular

No. AN/I/1133/Deputation/Vol. XI

Dated: 31.08.2021

To,

All Sub Offices under CDA Jabalpur.

All sections in Main Office CDA Jabalpur.

Sub : Transfer Estt. DAD : Volunteers for Northern Region.

**Ref : HQrs office circular no. 0600/AN/Estt-Other/Tenure/2022/Vol.I/
Volunteers, dated: 24.08.2021.**

As per transfer policy of posting to centrally controlled stations of Northern Region viz. Bhadarwah, Kargil, Leh, Poonch, Rajouri & Srinagar, volunteers are called for by the HQrs. Office to facilitate repatriation of the individuals serving there.

2. The Competent Authority at the HQrs. Office has decided to invite applications of volunteers from amongst Sr. ADR./Auditors/Clks/MTS, who have completed minimum 03 years at the present serving station, for posting to the above six centrally controlled stations of Northern Region.

3. In view of the above, details of volunteers in Annexure 'A-1' (copy enclosed) may please be obtained. The officials may also be informed that only those, who will be having a residual service of at least 02 years at the time of posting will be considered for posting to the Northern Region. In case, the applicant has applied for transfer to some other station through volunteer list/panel, an endorsement may be made regarding that.

4. Individuals, who once apply in this Volunteer List will not be allowed to withdraw during the validity of the list unless there are pressing medical/personal reasons. Requests for cancellation will not be entertained after issue of transfer orders.

5. It is, therefore, requested to obtain & forward the application (in original) of all the volunteers in Annexure-'A-1' by **31.09.2021** for onward transmission to HQrs. Office. While forwarding the names kindly enclose a 'No Disciplinary/Vigilance/Criminal case is pending certificate' w.r.t. the official.

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Sr. Accounts Officer (AN)

Copy to:-

The Officer I/c,
OA Cell

For uploading to CDA Jabalpur website.

Sr. Accounts Officer (AN)

14	Whether EDP trained (Yes/No) (If yes, specify project)	
15	APAR GRADING (upto two decimal places)	
16	Brief Grounds for transfer:	
<i>Attach latest Medical Certificate (NOT MEDICAL PRESCRIPTION & TEST REPORTS) in respect of medical cases and Service certificate showing Station & Department from the employer in case of spouse.</i>		
17	UNDERTAKING	
It is to undertake that the information furnished above are correct.		
18	Date: ___/___/20___	(SIGNATURE OF APPLICANT)
(ALL COLUMNS ARE MANDATORY AS PER APPLICABILITY)		
<i>(To be filled by the Controller's office)</i>		
19	GROUND FOR RECOMMENDATION	
[Hard Tenure Completion, Age, Physically Challenged %, Medical Self, Medical Dependent, Serving Spouse - As per DoPT Guideline, Lady Seeking Repatriation, Home Town, Stay Away]		
20	If Not recommended reason thereof	
21	Whether any disciplinary case is pending against the individual.	
22	Date: ___/___/20___	(SIGNATURE AND SEAL OF GO(AN))

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आरक्षक, रक्षा लेखा महानियंत्रक
OFFICE OF THE CONTROLLER GENERAL OF DEFENCE ACCOUNTS
उपमा बटार रोड, पलम, दिल्ली कान्ट. - 110010
ULAN BATAR ROAD, PALAM, DELHI CANTT. - 110010
Phone-011-25665500/55, 25665568
E-mail: admnx.cgda@nic.in, web: www.cgda.nic.in



हर काम देश के नाम

No.0600/AN/Estt-Other/Tenure/2022/Vol.I/Volunteers

Dated: 24.08.2021

To

All PCsDA / PCA (Fys.) / PIFAs / CsDA / IFAs / CsDA (Trg.-Estt.)
(through CGDA website)

Subject: Transfer Estt. DAD : Volunteers for Northern Region.

Reference: HQrs. office letter No. AN/X/0600/XIX/2009/PF dated 26.10.09.

As per transfer policy of posting to centrally controlled stations of Northern Region viz. Bhadarwah, Kargil, Leh, Poonch, Rajouri & Srinagar, volunteers are called for to facilitate repatriation of individuals posted there. The Competent Authority has decided to invite applications of volunteers from amongst Sr.Adrs/Auditors/Ciks/MTSs, who have completed minimum 03 years at the present serving station, for posting to the above six centrally controlled stations of Northern Region.

2. In view of the above, details of volunteers in Annexure 'A-1' (copy enclosed) may please be obtained. The officials may also be informed that only those, who will be having a residual service of at least 02 years at the time of posting, will be considered for posting to the Northern Region. In case, the applicant has applied for transfer to some other station through the volunteer list/panel, an endorsement may be made against his name in the remarks column of Annexure 'B-1'.

3. Individuals, who once apply in this Volunteer List will not be allowed to withdraw during the validity of the List unless there are pressing medical/personal reasons. Requests for cancellation will not be entertained after issue of transfer orders.

4. It is, therefore, requested to obtain & forward the application (in original) of all the volunteers in Annexure 'A-1' only along with connected data in Annexure 'B-1' by 30.09.2021. Annexure 'B-1' and 'C' containing individual details & service profile may also be forwarded in MS Office Excel through CGDA WAN/E-mail (admnx.cgda@nic.in).

Nil report is also required.

प्रतिलिपि सेवा में:

- (i) प्रशा - वेतन (स्थानीय)-
- (ii) सूचना प्रौद्योगिकी एवं प्रणाली (स्थानीय) -

(राजीव रंजन कुमार)

रक्षा लेखा उप महानियंत्रक (प्रशा.)

उपरोक्त के अनुसार अपेक्षित कार्यवाई हेतु।
कृपया परिपत्र को कार्यालय की वेबसाइट पर डालें।

(राजीव रंजन कुमार)

रक्षा लेखा उप महानियंत्रक (प्रशा.)